



GARY W. ERBECK
DIRECTOR

County of San Diego

RICHARD HAAS
ASSISTANT DIRECTOR

DEPARTMENT OF ENVIRONMENTAL HEALTH FOOD AND HOUSING DIVISION

P.O. BOX 129261, SAN DIEGO, CA 92112-9261
(619) 338-2222 FAX (619) 338-2377
1-800-253-9933

BODY ART TEMPORARY EVENT SPONSOR APPLICATION PACKET

Attached are instructions for event sponsors and body artist participants. The information should be read carefully.

The sponsor must work with the Department of Environmental Health (DEH) to ensure that artists and vendors are in compliance with applicable laws and guidelines. Sponsors must provide access to a potable water source and restrooms, supply sharps containers for each booth where body art procedures are offered, ensure adequate trash pickup, and provide for acceptable sharps disposal.

Event sponsors must insure that all artists who participate in the event are registered with the County of San Diego to engage in the practice of tattooing, body piercing or application of permanent cosmetics (see instructions that follow). The sponsor must submit a valid Registration Number or a completed Body Art registration application that is signed by the artist (with _____ fee payable to the County of San Diego) for each artist participant. Artists operating without valid registration are subject to a \$500 fine per day and will be ordered to cease and desist performing any body art procedures (California Health and Safety Code Sec. 119303).

If your event will have food vendors, check with the Community Events Desk Technician to see if a food vendor's special event packet is required.

All forms must be completed and submitted either to the above mailing address or in person to the Community Events Desk Technician between the hours of 8:00 a.m. to 4:00 p.m. at 1255 Imperial Ave. 3rd Floor, San Diego, CA for processing. Please submit applications at least 30 days prior to event.

If you have any questions, please call the Community Events Desk Technician at (619) 338-2363.

Thanks for your cooperation, and we hope you have a successful event.

BODY ART EVENT SPONSOR RESPONSIBILITIES

1. Submit applications and fees 30 days prior to event.
2. Work closely with the Department of Environmental Health to assure a safe and successful event.
3. Be familiar with your artist's operations, and Body Art Event rules and guidelines (see attached).
4. Ensure that the facility, booth and cleaning area requirements are met (see attached).
5. Provide the Department with the following:
 - a. Completed Body Art Event Sponsor Application.
 - b. Artist list which includes:
 - 1) Name of Artist.
 - 2) Artist registration number.
 - 3) Booth name(s) in which artist will provide body art.
 - 4) Name, address, and phone number of person in charge of booth.
 - c. SITE MAP that includes the location of:
 - 1) Each booth offering body art procedures.
 - 2) Location of restrooms.
 - 3) Waste water disposal for booth hand wash station.
 - 4) Location of cleaning and sterilizing area (if provided).

BODY ART EVENT SPONSOR APPLICATION

1. Name of Event: _____ Date(s): _____
2. Location: _____
3. Time of Setup: _____ Hours of Operation: _____
4. Event Sponsor Name: _____ Phone: _____
 Address: _____
 Email Address: _____
5. Expected number of booths offering body art: _____
6. Expected number of artists offering body art: _____
7. Have all body artists been advised of the Health Department requirements as stated in the Body Art Special Event Rules and Guidelines?
☐ Yes ☐ No _____ (initials)
8. Will there be any food vendors with this event? ☐ Yes ☐ No
 If yes, do all food vendors have the required temporary event health permits? ☐ Yes ☐ No
9. Will there be a planning/safety meeting for body art participants? ☐ Yes ☐ No
 If yes, Date _____ Time _____ Location _____
 If no, state reason: _____
10. Will cleaning and sterilizing facilities be provided for body artists? ☐ Yes ☐ No
 If yes, where will they be located?

If no, you must communicate the necessity for each artist to bring enough equipment to do the entire event.

If an artist should run out of sterilized equipment, they must cease offering body art.

I understand this requirement. _____ (Initials)

11. Are restroom facilities within 200 feet? ☐ Yes ☐ No
12. Drinking water source: ☐ Public Water Supply ☐ Approved Private/Well Water
13. How will sharps be disposed of ? ☐ Isolysers Units ☐ Name and telephone number of medical waste hauler _____
14. Describe garbage/trash disposal (including frequency of pick-up): _____
15. Will there any body suspension demonstrations? ☐ Yes ☐ No

Fee Schedule:	Make checks payable to: County of San Diego	Computation of Fees
<u>Event Sponsor Permit Fee (FGT1)</u>	\$230.00 - per event	Fee _____
<u>EH Specialist hourly rate (2 hr. minimum)</u>	\$ 115.00 - (30 minutes/booth)	Fee _____
Fee Amounts Valid until June 30th, 2006		Total Amount Due _____

BODY ART SPECIAL EVENT RULES AND GUIDELINES

FACILITY REQUIREMENTS:

Shows, conventions, and educational demonstration events must be held in permanent buildings or a temporary enclosed structure that is large enough to enclose the entire event.

IT IS RECOMMENDED THAT THE SPONSOR OFFER FOR-SALE, STERILE NEEDLES AND TUBES/GRIPS INSTEAD OF PROVIDING A CLEANING AREA AS DESCRIBED BELOW.

CLEANING AREA REQUIREMENTS:

Note: It is not mandatory that a cleaning area be provided if sterilized, prepackaged needles and tubes will be offered for sale to artists at the event. In the event that a cleaning area is provided, it must be in a separate room that will allow for exclusion of the public and must include the following:

1. Autoclave.
2. Biohazard sink with hot and cold running water.
3. Work area.
4. Ultrasonic cleaning device.
5. Personal protective equipment to minimally include the following:
 - a. Disposable face guard/eye protection.
 - b. Disposable gloves.
 - c. Disposable plastic aprons.

BOOTH REQUIREMENTS:

1. At least 100 square feet in size.
2. Floor, tables and chairs must be non-porous and easily cleanable.
3. Procedures must be performed at least five feet back from show attendees.
4. Task lighting of 100-150 foot candles (lighting that is bright enough to do fine, intricate work) at procedure level must be available.
5. Alcohol-based hand rub dispensed from pump must be available at all times.
6. Hand wash station that consists of at least:
 - a. 5 gallons of water dispensed from a container with spigot that allows hands free dispensing of water.
 - b. A container to catch wastewater.
 - c. Hand cleanser dispensed from pump container.
 - d. Single use paper towels.

ARTIST REQUIREMENTS:

1. Photo Identification.
2. Proof of completing Bloodborne Pathogen training.
3. Hepatitis B Documentation.
4. Body Art registration number issued by San Diego County Department of Environmental Health.
5. Use appropriate personal protective equipment while performing body art procedures.
 - a. At a minimum this includes the use of latex or nitrile gloves.
6. Artists shall not eat or drink while performing a body art procedure.
7. Artists shall clean and disinfect client chair, table and tattoo machine between clients.
 - a. Acceptable disinfectants include Opti-cide 3, Madacide, EcoTru Professional or any EPA-registered hospital-grade cleaner and disinfectant.

Proof of Registration for Body Artist For Body Art Temporary Events

To legally engage in body arts activities in San Diego County you must comply with both State of California Health and Safety Codes and San Diego County ordinances. California Health and Safety code Section 119303 requires all who are engaged in the business of tattooing, body piercing or the application of permanent cosmetics to be registered with the Department of Environmental Health (DEH). In addition, San Diego County ordinance Section 65.107(1) (6) requires a fee for body artist registration.

Name: _____ Address: _____

County of San Diego Registration Number: _____ (Don't have a registration number? See below)

Instructions for Obtaining a Registration Number:

Complete the attached registration application. Return the application with a fee of _____ to the your event sponsor who will forward it to the County of San Diego, Environmental Health Department. Payment can be in the form of a check or money order made payable to the "County of San Diego."

This is a one-time registration fee. If you have previously submitted the registration application and returned it without the registration fee you have not completed the process. If this is the case, you must complete the enclosed registration application and return it with the fee. Registration applications submitted without fees will not be processed.

For those with a valid registration number issued by San Diego County, refer to your Confirmation of Registration letter and list that number on Registration Application in space provided along with your name and any new information.

If you are applying for Registration for the first time, your Confirmation of Registration Number will be delivered to you at your upcoming event and mailed to you at the address you provide.

If you have any questions, please contact the DEH Community Events Desk Technician at (619) 338-2363, or maria.rodgers@sdcounty.ca.gov.



County of San Diego

GARY W. ERBECK
DIRECTOR

DEPARTMENT OF ENVIRONMENTAL HEALTH
FOOD AND HOUSING DIVISION

P.O. BOX 129261, SAN DIEGO, CA 92112-9261
(619) 338-2222 FAX (619) 338-2377
1-800-253-9933

RICHARD HAAS
ASSISTANT DIRECTOR

APPLICATION FOR BODY ART TEMPORARY EVENT REGISTRATION
TO PERFORM TATTOOING, BODY PIERCING AND PERMANENT COSMETICS
Pursuant to California Health and Safety Code, Chapter 7, Section 119303

Last Name: _____ First Name: _____

Professional Name/A.K.A.: _____

Applicant Mailing Address: _____

City, State Zip: _____

Phone # _____ E-mail address _____

Name of Body Art Event: _____

- ☐ I will have documentation on file in my booth showing that I have completed vaccination against Hepatitis B, or
- ☐ I will have documentation on file in my booth showing laboratory evidence of immunity to Hepatitis B, or
- ☐ I will have a Hepatitis B vaccine declination in my booth.

Please indicate the services you will provide

- ☐ **TATTOOING** – Insertion of pigment under the skin by pricking with a needle or otherwise to permanently change the color or appearance of the skin to produce an indelible mark or figure through the skin.
- ☐ **BODY PIERCING** – The creation of an opening in the human body for the purpose of inserting jewelry or other decoration. Body piercing as defined in the California Health and Safety Code Chapter 7 Section 119300, does not include piercing the ear with disposable, single use stud that is applied using a mechanical device to force the stud through the ear.
- ☐ **PERMANENT COSMETICS** – The application of pigments to or under the skin of a human being for the purpose of permanently changing the color or appearance of the skin. This includes, but is not limited to, eyeliner, eye shadow, or lip color.

I declare that to the best of my knowledge the information I have provided is true and accurate.

Print Name

Date

Signature

Booth and Artist List

Booth Name: _____ Location: _____

PERSON-IN-CHARGE of booth:

Name: _____ Phone Number: _____

Address: _____ Email Address: _____

Name and registration numbers of body artists Offering services in the booth	
Last Name, First Name	County of San Diego, Department of Environmental Health, Registration #